



ALLAMBIE HEIGHTS CHILDRENS CENTRE OSHC

Tel (02) 8021 9409

We are pleased to confirm that has been placed on a waiting list for 2018 on the following days:

BSC	Monday	Tuesday	Wednesday	Thursday	Friday
ASC	Monday	Tuesday	Wednesday	Thursday	Friday

Commencing(Days will be confirmed as soon as possible)

To help you familiarise yourself and your child/ren, with our service, and the educators who will be working with your children, we strongly encourage you to attend one of our orientation mornings during the week Monday 27th to Wednesday 29th November between 9.30am and 10.00am to be held in the Blue room (part of the school hall, where we run before and after school care)

During your orientation visit we will update you on the waiting list, and confirm days (if applicable).

We would appreciate it if you could bring the following information with you:

- Start Date
- Returned Enrolment Forms after completion of our online enrolment process at www.allambiekids.com.au (follow the Outside school hours care tab and click on the “my family lounge” portal)
- fact sheet
- Photocopy of Immunisation and Birth Certificate
- Medical condition risk minimisation plan
- Asthma Management Plan
- Action Plan for medical conditions, food allergies, behavioural issues etc e.g. bee stings, food allergy, diabetes, epilepsy, etc
- CRN Number
- Debit Success direct debit form

If you wish to claim Child Care Benefit or Child Care Rebate (50% rebate that is currently not means tested) please contact the Family Assistance Office to arrange a CRN number for you and your child. This needs to be done **prior** to your start date if you want fee reduction or a lump sum at the end of the quarter or Financial Year. We recommend you contact the Family Assistance Office (on 13 61 50 or at www.familyassist.gov.au) in December. Please discuss the eligibility requirements for CCB and CCR with Centrelink.

If you have any further questions please don't hesitate to contact me on by email at oshcadmin@allambiekids.com.au or by phone 8021 9409

Warm regards,

Abbey

Administration/ Assistant Coordinator
Outside School Hours Care (OSHC)
Phone 8021 9409
oshcadmin@allambiekids.com.au
www.allambiekids.com.au (click on the outside school hours care link)

80 Roosevelt Ave, Allambie Heights (postal address)